

SAIL / BOKARO STEEL PLANT / BOKARO STEEL CITY

Pers/FSC-01

PERSONNEL DEPARTMENT / FINAL SETTLEMENT CELL

(To be filled in duplicate)

**APPLICATION FORM FOR OBTAINING MEDICAL BOOK
FOR RETIRED/VR/PERMANENT TOTAL DISABLEMENT/DEATH CASES ONLY**

1. Name of Ex-employee
2. Staff No. & Designation
(While in service)
3. Department
4. Date & Cause of Separation
5. Last Basic Pay / Scale
6. Permanent Address
7. Present Address

Name of the Co's Hospital where medical Services required by the Ex-Employee/ Spouse (To tick mark any one of the Company's Hospital as per choice of the Applicant)

BGH : Bokaro
IGH : Rourkela
BMH : Bhilai
DMH : Durgapur
IISCO Hospital : Burnpur
CMO Medical Units : Kolkata
SSP Hospital : Salem

Sl. No.	Details of Ex-Employee and / or spouse					Remarks
	Name	Dt. of Birth	Male/ Female	Blood Group	Identification Mark	

I hereby certify that the above particulars are correct and above persons are entitled for free medical treatment under Medical treatment Rules of the Company. Two recent passport size photographs each for self and spouse are attached herewith.

I further declare that my spouse's name is not included in any other medical service record of any SAIL Unit.

Date :

Forwarded for needful

Signature / LT/RTI of Ex-employee/Spouse
Name :

Officer of the Department with Seal

FOR USE IN PERSONNEL DEPARTMENT

Certified that :

1. The Medical Card issued to the ex-employee and their family members have been cancelled. No. of Medical Books cancelled.....
2. The information given above at Sl.No. 1 to 6 is correct.
3. Shri/Late.....was separated from the Co. with effect from..... due to.....(Sep. Order No.....Dt.....)
4. The name and age of spouse mentioned above are correct as per records of Personal File.

Date :

JM/AM/Manager (Pers)
(Along with Seal)

FOR USE IN FINAL SETTLEMENT CELL

1. Entered in Register & Sl. No.....
2. Authority letter No.....date.....along with application of Ex-employee/Spouse issued to AGM (Personnel - BSP / RSP / DSP / IISCO / SSP / CMO).

JM/AM/Manager (Pers-FSC)